



Luke Richards Photography

Date of Wedding: _____ **Ceremony Time:** _____ **Ending Time:** _____

Name of Bride: _____ **Name of Groom:** _____

Other Times/Arrangements and Services agreed on

Address and Phone number of Ceremony Location:

Address and Phone number of Wedding Reception if different from above:

Address and Phone number of the Bride:

Address and Phone number of the Groom:

Contact name and mobile number for two people who can be contacted on the day of the wedding

Amount Agreed: _____ **Deposit:** _____

The deposit is due on signing this agreement, with the balance due on or before the day of the wedding. Please make a cheque payable to Luke Richards Photography.

CONFIRMATION: A signed wedding contract and deposit are necessary to confirm the stated wedding services.

PRE-WEDDING CONSULTATION: This normally happens at the time of booking. The bride and groom will outline broadly what is required and Luke Richards Photography will advise on planning.

logistics and timings were needed. If required. The bride and groom are welcome to pop in for an additional chat closer to the time of the wedding to iron out the remaining details. In any case we will contact you by phone a few days before the wedding to ensure that there have been no last minute changes.

COOPERATION: It is recommend that the photographer is provided with a helper (usually the best man) who will point out key individuals to be photographed. The photographer may also require the assistance of the best man in organising family groups. The bride and groom also agree to give the photographer sufficient warning of key events at the wedding to give the photographer time to prepare e.g. Bouquet throwing, cutting the cake, speeches etc. Please note that not all guests at wedding like having their photo taken. In such cases the wedding photographer will use his discretion but cannot be held responsible for a lack of photos of these people

THE SCHEDULE: Shooting schedule, style of working and experience are designed to achieve a great wedding photos for the bride and groom. Both the bride and groom and Luke Richards Photography therefore agree that punctuality and cooperation are essential to producing outstanding photographic results. In cases were the wedding does not run on time (for example, extreme lateness by the bride arriving to the church) the photographer cannot guarantee to take our normal set of photos although in such circumstances we will do absolute best to compensate. Hours beyond the set agreement are charged at £50 per hour.

HOUSE RULES: Note the photographer is sometimes limited by rules imposed by registrars, ministers and venue management as to what can and cannot be done. For example some ministers insist that no flash photography is allowed, and others will insist that the photographer shoot from a specific location. In such circumstances the bride and groom agree to accept the technical limitations that may be imposed on the equipment used. It is advised the bride and groom to make themselves aware of the rules of the venue concerned and if necessary negotiate with the indiums concerned.

COPYRIGHT LAW: English Copyright Law states that the copyright of photographs remains with the photographer. Digital images taken by Luke Richards Photography are for personal use by the bride and groom and their friends and relatives. If selling the wedding photos for profit the bride and groom, their friends and relatives must obtain permission from Luke Richards Photography.

MODEL RELEASE. The Bride and Groom grant Luke Richards Photography to use the photographs of the bride and groom for competition or advertising. The Bride and groom hereby release Luke Richards Photography, and assigns from all liability and claims in connection with the images.

LIMIT OF LIABILITY: If the photographer is too ill or becomes injured and cannot supply the wedding services specified above, Luke Richards Photography will do everything possible to book a replacement wedding photographer. Under normal circumstances a second photographer from Luke Richards Photography is on standby for the day. If a replacement photographer cannot be found in these circumstances, liability is limited to a refund of any payments received. Luke Richards Photography has working methods in place to prevent the loss or damage to your images (the digital images are backed up constantly to separate storage media throughout the wedding, duplicate equipment is on hand in case of breakage or failure). However, there exists the unlikely possibility that images may be lost, stolen or destroyed for reasons beyond the control of Luke Richards Photography. In these circumstances liability is limited to the return of fees paid for the service or part thereof according to the percentage of original images supplied.

BOOKING DEPOSITS: In the event of the bride and groom cancelling the wedding for whatever reason the booking deposit is non refundable. It will be considered as liquidated damages to Luke Richards Photography

DELIVERY OF CD/DVD: Proof Printing and photo CD or DVDs are normally ready within 21 days of the wedding. Album packages will normally take within 28 days to be designed once confirmation of chosen images is provided by the Bride and Groom, followed by another 30 days to be printed and delivered.

Images for Album Choice and Album must be submitted up to 6 months after the Wedding date, after this period, an additional fee is payable.

Album Design is undertaken by Luke Richards Photography once the images have been selected for use. A PDF or similar will be mailed to the client before printing commences, once approved the client is permitted to make one change of design free of charge, additional changes are subject to a fee of £50 per change. Changes should also be made within two weeks of completion of draft.

We have understood the contents of this contract and agree to the terms therein

Signature of Bride: _____

Signature of Groom: _____

Date: _____

www.lukerichardsphotography.co.uk

info@lukerichardsphotography.co.uk 01772 716694 07766 385515
Luke Richards Photography Victoria Road Fulwood Preston